

# Donation Policy

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## Introduction

The Elder Eteng Memorial Foundation appreciates the generosity of donors who support our mission. This Donation Policy outlines how donations are received, managed, and used to ensure transparency and accountability.

## Purpose of Donations

All donations made to the Elder Eteng Memorial Foundation are used solely to support our charitable objectives, including scholarships, missionary support, economic empowerment programs, and poverty alleviation initiatives.

## Voluntary Contributions

All donations are voluntary and made at the discretion of the donor. No goods or services are provided in exchange for donations unless explicitly stated.

## Donation Methods

Donations may be made through approved online payment platforms, bank transfers, or other methods communicated by the Foundation. Online donations are processed securely by third-party payment providers.

## Use of Funds

The Foundation is committed to using donations responsibly and ethically in alignment with its mission. While donor preferences are respected, the Foundation reserves the right to allocate funds where they are most needed.

## Refund Policy

Donations are generally non-refundable except in cases of error, duplication, or where required by law. Refund requests must be submitted in writing and will be reviewed on a case-by-case basis.

## Donor Privacy

The Foundation respects donor privacy and handles all donor information in accordance with its Privacy Policy. Donor information is not sold or shared with third parties except as required by law.

## Acknowledgment of Donations

Donation receipts or acknowledgments may be issued electronically or in writing. Donors are responsible for retaining receipts for record-keeping or tax purposes.

### **Changes to This Policy**

The Foundation reserves the right to update this Donation Policy at any time. Updates will be posted on the website.

### **Contact Information**

For questions regarding donations or this Donation Policy, please contact us at [info@elderetengmemorialfoundation.org](mailto:info@elderetengmemorialfoundation.org)